

Center for Student Success and Transitions Conditional Admission/Enrollment Plan Student Success Program

Upon review of resources from the National Academic Advising Association (NACADA), student affairs literature, and IPFW persistence and enrollment data, the Center for Student Success and Transitions (SST) proposes a new conditional enrollment program for conditionally admitted students beginning fall 2016. Data collected from IPFW's Institutional Research and Analysis Office shows that students persist longer if they have a higher first semester GPA. To align with this research, conditionally admitted students will be required to complete at least 24 credits and earn a GPA of at least a 2.0 cumulative GPA after 2 (4 for part-time) consecutive, regular sixteen-week semesters. The original plan proposed an increase in cumulative GPA from 2.0 to a 2.5, with the rationale being that it would enable students to declare more selective majors, achieve GPAs that do not border probationary levels, and align with GPA bands that data have shown to retain at higher rates. The GPA requirement was changed to a 2.0 to remain consistent with standards of institutional academic good standing.

Definitions

Conditionally Admitted Student: The following students will be offered conditional admission (CO) into SST:

- High School (HA) admits with a high school GPA 2.0-2.49 and one of the following; SAT composite 1120+ (380+ math), ACT 16 (15+ math)
- Adult (AD) admits: students who graduated high school more than two years prior
- GED/HSE (GE): GED 540-570, HSE 2764-3019
- Transfer (TR): students with less than 30 hours of transfer credit and below a 2.0 transfer GPA, or greater than a 2.0 transfer GPA with a high school GPA 2.0-2.49 or test scores per the SAT/ACT/GED/HSE ranges above will be admitted to a pathway in MAC

By accepting their offer of admission and enrolling in classes, students are agreeing to adhere to the conditions of their admission.

Full-Time Conditional Release: Full-time conditional students must earn a minimum of 24 credits with an IPFW GPA of at least a 2.0 and complete IDIS 11000 with a grade of "C-" or higher by the end of their second consecutive, regular sixteen-week semester to remain eligible to enroll.

Part-time Conditional Release: Conditionally admitted students who wish to enroll part-time must indicate their intention to do so no later than the final withdrawal deadline during their first regular sixteen-week semester and complete a part-time conditional enrollment agreement. Part-time conditional students must earn a minimum of 24 credits with an IPFW GPA of at least a 2.0 and complete both IDIS 11000 and IDIS 29000 with grades of “C-” or higher by the end of their fourth consecutive, regular sixteen-week semester to remain eligible to enroll.

Full-Time Early Release: A conditional student may declare their major early if they have completed their first semester, have earned at least 12 credits, have earned at least a C- in IDIS 11000, have earned a 2.8 cumulative GPA or higher *and* their intended academic department completes the early release form.

Part-Time Early Release: A conditional student may declare their major early if they have completed their first regular sixteen-week semester, have earned at least 12 credits, have earned at least a C- in IDIS 11000, have earned a 2.8 cumulative GPA or higher *and* their intended academic department accepts them.

Ineligible to Enroll: Conditional students not fulfilling the requirements of their conditional enrollment agreement will be ineligible to enroll for one semester. Students will be notified of their status by the Center for Student Success and Transitions. Students who wish to appeal their ineligibility will appeal through the Admissions appeal committee. Students who wish to return to IPFW after their period of ineligibility ends will be required to follow Admissions reentry processes. Ineligible students who are also academically dismissed, per notification by the Office of the Registrar, will be required to follow Admissions readmission processes.

Degree Pathways: Conditional students will be admitted into degree pathways and will be required to take part in programming designed to support their career and major choice as defined by that pathway. The pathways are as follows:

Business and Leadership (BLPN)

Education (EDPN)

Humanities and Social & Behavioral Sciences (SSPN)

Allied Health Sciences (HLPN)

Engineering and Science (ESPN)

Polytechnic (PPN)

Visual and Performing Arts (VPPN)

Student Success Program

The mission of the Center for Student Success and Transitions is to foster personal development and informed decision making by encouraging student to explore, evaluate and identify their academic and career goals. To accomplish this, the department will require its students to actively take part in their education and work with their advisor to meet these goals. The new proposed conditional program is aligned with the values, goals and student/advisor's responsibilities supported by, The IPFW Advising Council, NACADA and IPFW. SST will develop targeted advising policies, procedures, communication plans, student success opportunities, and assessment that will support the student populations outlined in the departmental mission statement. The new program will be a proactive two-semester program that will provide advising and support to conditionally admitted students. Students who do not meet the conditions for academic release will be ineligible to enroll at IPFW for a minimum of one semester.

Higher education literature suggests a correlation between student satisfaction/degree completion and making connections with the university, faculty, advisors, and peers. The first step in this process is the required New Student Orientation, but, for these, and many at-risk populations, literature provides the basis for continuing that intensive support through the first and potentially second semesters through a Freshmen Success course. This course will include topics of resilience, campus resources, time management, and study habits. The students will be paired with their assigned academic advisor, who will teach the IDIS class. This will help students connect with advisors who will provide a blended developmental, appreciative, and intrusive approach with on-time advising assistance. Students earning below a 2.8 term GPA after their first semester will be required to enroll in a second semester IDIS class that will focus on improving academic skills and motivation.

First Semester Intervention	Second Semester Intervention
Conditional students must attend A&R and NSO Students will be assigned an advisor and a peer advisor based on their pathway. Students will sign a Conditional Contract. Students must provide their updated contact information/sign up for reminder texts. Students will be required to successfully complete IDIS 11000 (1 credit) taught by their assigned advisor.	Students earning below a 2.8 GPA will be required to attend IDIS 29000. Sections will be populated and the focus of the course will primarily on motivation. The course will include a secondary focus on time management and study skills-building and a tertiary focus on academic skills-building. Full-time students earning a 2.80 or higher in the first regular, sixteen-week term will not be required to enroll in IDIS 29000. All part-time students will be required to enroll in IDIS 29000.

<p>Students must meet with their assigned advisor for a check-up meeting to discuss mid-term grades.</p> <p>Faculty with conditional students will be required to submit midterm grades.</p> <p>Students must complete an academic action plan in their IDIS course and/or with their assigned advisor. Students will be encouraged to meet with their advisor if they feel they are having academic difficulties. This includes (but is not limited to): earning a “D” or “F” on a major assignment or exam, missing two or more meetings of any one class, or any other individual concern a student may have regarding their academic performance.</p>	<p>Students will be encouraged to take part in programming offered by SST and/or campus partners. (The type of programming and number of programs required will be determined at a later date.)</p>
<p>Student must meet with their assigned advisor to register for the upcoming semester.</p>	
<p>Student must meet with their assigned advisor if they need to withdraw from any or all courses. This must be done by the withdraw deadline.</p>	
<p>End of Term Grade Review</p> <p>Students will be notified if they are required to take IDIS 29000.</p> <p>Students who meet the conditions for early release will be notified that they may petition for early release.</p>	<p>End of Term Grade Review</p> <p>Students will be released from their conditional pathway when they have completed at least 24 credits and have earned a minimum 2.0 cumulative GPA.</p> <p>Students eligible for release must declare their major. Students who are not ready to declare their major may be switched to a regular pathway and advised in SST.</p>

Ineligible to Enroll

Conditional students not fulfilling the requirements of their conditional enrollment agreement will be ineligible to enroll for one semester. Students will be notified of their status by the Center for Student Success and Transitions. Students who wish to appeal their ineligibility will appeal through the Admissions appeal committee. Students who wish to return to IPFW after their period of ineligibility ends will be required to follow Admissions reentry processes. Ineligible students who are also or alternatively academically dismissed, per notification by the Office of the Registrar, will be required to follow Admissions readmission processes.

Full-time conditional enrollment student agreement:

- Enroll in and complete IDIS 11000 with a “C-” or higher within the first semester
- Earn 24 credits by the end of the second consecutive, regular sixteen-week semester (dual credit, AP, and transfer credit is included)
- Earn a cumulative GPA of 2.0 or higher by the end of the second consecutive, regular sixteen-week semester

Part-time conditional enrollment student agreement:

- Enroll in and complete IDIS 11000 with a “C-” or higher within the first semester
- Enroll in and complete IDIS 29000 with a “C-” or higher
- Earn 24 credits by the end of the fourth consecutive, regular sixteen-week semester (dual credit, AP, and transfer credit is included)
- Earn a cumulative GPA of 2.0 or higher by the end of the fourth consecutive, regular sixteen-week semester

Appeal

Students who are ineligible to enroll after their second semester may appeal the decision with the Office of Admissions.

Reentry

Students who are ineligible to enroll may apply for reentry after one semester, per the reentry guidelines set forth by the Office of Admissions.

Readmission

Students who are academically dismissed must follow the readmission guidelines set forth by the Office of Admissions.

Proposed Summer Jump Start Pilot

With this plan, we propose a pilot “jump start” program for summer 2016.

- Program is created for conditionally admitted students
- Students will self-select into the program
- Program will be capped at 30 students, who will be assigned to the advisor leading the program
- One-week, intensive IDIS course
- Extended seat time, course will meet MTRF 10-4 the week of August 8th
- Course will include lunch, activities, guest speakers, collaboration with campus partners
- Students will build college transition skills and interpersonal relationships
- Jump start students will participate in follow-up team meetings at mid-term and end-of-term
- Assessment of jump start students’ progress, persistence, motivation, and high school-to-college transition will serve as a comparison with other high school conditional admits, and may inform expansion of summer jump start programming for future conditional students

Conditional Student’s Responsibility

Consult with his/her advisor whenever appropriate and in a timely manner: Students will know their academic/peer advisors and how to contact them
Be prepared for all scheduled advising sessions: Students will come to each advising meeting with their MAC folder, which will contain their bingo sheet or myBlueprint plan
Make academic decisions based upon the information obtained or recommendations offered. Academic advisors will not make decisions for students: Students will be able to explain what classes they are taking and how they will satisfy their degree or conditional requirements
Act upon academic decisions in a timely manner: Students will meet all registration and withdraw deadlines.
Seek additional or supplemental advice from other university personnel or services as needed or recommended: Students will know about academic tutoring, counseling, and financial services.
Maintain personal records of academic progress, including documentation of approved exceptions to stated program requirements: Students will maintain and update their bingo/myBlueprint sheets
Present and candidly discuss factors (such as employment, commuting distance, and other circumstances) that might influence selection of classes, registration processes, and other academic planning: Students will attend their advising/registration meetings with their assigned advisor and utilize other campus resources as appropriate and/or recommended

These responsibilities have been adapted from NACADA.

SST Advisor's Responsibility

Be knowledgeable about university, school/division, and department academic regulations: Advisors will continue to update their skills and knowledge about degree requirements, university regulations and research in the field of advising
Establish, maintain, and clearly post adequate and suitable office hours for advising (including information on summer availability): SST advisors will post their availability in Advisortrac. Students will be informed of who their advisor is and shown how to schedule an appointment with them
Assist the student with understanding degree requirements and the proper sequencing and selection of courses. This includes being knowledgeable about developmental course placement and any published changes in requirements: SST advisors will discuss an academic plan/bingo sheet with all conditional students
Assist the student with determining practical and manageable academic loads: Advisors will meet with all Conditional students for registration
Assist the student with monitoring academic progress: Advisors will help students develop an academic plan for their success and monitor midterm and end-of-term grades
Document approved exceptions to the student's academic program: Advisors will record meeting notes, documents, and activities in Advisortrac
Explain the relationships among degree requirements, departmental philosophy, and, as necessary, certification criteria: This information will be discussed during one-on-one advising appointments with peer and assigned advisors, in informational sessions, and during IDIS course meetings.
Assist the student with considering areas of enrichment appropriate to abilities and goals: Information about goal-setting and campus opportunities will be provided in the IDIS class
Assist the student with linking programs of study to relevant career opportunities: Advisors will facilitate utilization of Career Services resources, career connections will also be incorporated into IDIS
Act, when appropriate, as a referral agent to other university personnel and services: Information about campus services and resources will be provided in the IDIS class and in one-on-one advising meetings

These responsibilities have been adapted from NACADA.